



Job Description

Job Title: Architect Associate-Architect

Department: Architecture

Reports to: Vice President

Effective: 1/14/2022

Job Summary:

KBJ-L&B Architects/L&B Architecture is actively looking for an Architect Associate to assist our Jacksonville, Florida office with all phases of architecture. Qualified candidates will have experience preparing design layouts, floorplans, sections, detail drawings, sketches and diagrams for small to large scale projects including highrise towers. Detailing capability shall include the ability to understand and create all views and dimensions necessary for construction documents. The candidate should also have a solid understanding of drafting techniques, familiarity with architectural and engineering terminology, and possess the ability to assemble individual sheets and the coordination of architectural and engineering drawing/backgrounds.

Duties/Responsibilities:

- Utilize Revit and Rhino software to develop designs, drawing sheets and sets
- Create architectural construction document drawings (floor plans, reflected ceiling plans sections, schedules, finish plans and details) from schematic plans
- Prepare final drawing sheets and sets, check dimensions, and materials
- Able to read and coordinate technical engineer drawings
- Support and collaborate with engineers and other Revit Technicians
- Organize drawing sheets and sets
- Meet deadlines
- Performs other related duties as assigned

Required Skills/Abilities:

- Experience using Revit is required
- Knowledge of drafting construction documents is required
- Experience using AutoCAD, Rhino and Sketchup preferred

Education and Experience:

- Recent graduate up to 5 years of experience or Bachelor of Architecture degree or Master of Architecture degree



Travel Expectations

Minimal travel required.

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